



## FUNERALS AND MEMORIAL SERVICES

A Memorial Service at First Congregational Church of Akron is a religious service. We offer the following guidelines to outline some of the details. In all ways we understand our role as one of supporting families as they prepare for this sacred event celebrating the life of a loved one and saying farewell.

*Surely goodness and mercy shall follow me all the days of my life,  
and I shall dwell in the house of the Lord my whole life long.*  
Psalm 23:6

Trusting in these words, it would be our honor  
and privilege to host a Memorial Service for your loved one  
and aid you in honoring their memory  
and celebrating their life.

### SCHEDULING YOUR SERVICE

Please contact our Administrative Assistant ([admin@akronfcc.org](mailto:admin@akronfcc.org), 330.253.5109 x112) to schedule a visit with a minister with whom you will arrange a date for the service when the facility and necessary staff will be available, and to discuss the service details. At your request, our ministers will also be present with the family to officiate a burial or interment as a part of the Funeral or Memorial Service package.

### THE CLERGY & ORDER OF WORSHIP

All services of worship at First Church are planned and led by our ministers. During the planning process, the minister can discuss ways that others may be involved in the service.

Our ministers seek to personalize services and aid each family in fully honoring and remembering their loved one. The minister will discuss aspects of the service that are optional and allow for personal choice. The overall order of the worship service and its content may not conflict with AkronFCC's mission or core values.

### MUSIC

Our organist plays the organ and piano for all Funerals and Memorial Services held at AkronFCC. If our organist is unavailable or another instrument or soloist is requested, the substitute/additional musician will be arranged by our staff. If you would like to use a particular soloist or instrumentalist, please consult with the minister and organist during the planning process.

### RECEPTION

Requests for a reception directly following a Funeral or Memorial Service should be made with the minister when scheduling the service to ensure the necessary rooms are available. A chosen caterer will then coordinate details of the reception directly with the family, as necessary (AkronFCC will offer cookies, coffee, tea and lemonade at no charge for AkronFCC members).

## ADDITIONAL INFORMATION

- Our Meetinghouse seats up to 550 people in arched wooden pews. Our Chapel is a contemporary worship space seating small groups of up to 80. Both worship spaces have a pipe organ and piano.
- The church will be open one hour prior to the service for the family to gather in the library.
- If there is a reception following the service, the church will remain open for two hours after the end of the service. If there is no reception following the service, the church will remain open for a half hour after the end of the service.
- Ushers can be provided to greet before the service upon request, if the funeral home is not providing this service.
- Printed programs are provided by AkronFCC. A photo of the deceased may be furnished to the church office to be scanned and used on the program cover.
- Live streaming and a digital recording of events occurring in the Meetinghouse can be provided. if requested, for an additional fee.
- A stand for a guest book provided by the family or funeral home can be made available.
- We are a smoke, alcohol, drug and weapon-free facility.

## SCHEDULE OF FEES

*These fees are in addition to fees listed in the AkronFCC Building Request form. Any discrepancies should defer to the amount listed in this AkronFCC Memorial Service Brochure.*

Clergy	\$350.00 *
Lead Organist / Piano	\$300.00
Additional vocalist / musician	\$150.00 each
Building Staff	\$100 each
Building Use	<i>No charge</i>
AV Tech(s)	\$150 each (basic audio reinforcement)
Other fees as needed	

\* *Optional for active church members (whether they are the deceased or an immediate family member of the deceased).*

Ahead of time, please discuss with the Minister if you will be providing individual checks for the staff listed above (if their presence is needed), or providing a lump sum payment to the church which will then distribute payment to staff. Payment in full is due at least 24 hours in advance of the service. In the event of a cancellation, refunds will be made at the church's discretion.

**First Congregational Church of Akron**  
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