

WEDDINGS

We are delighted to consider sharing this joyous occasion with you! Thank you for your interest in having your wedding here at AkronFCC. We hope this brochure will be helpful to you in your planning. We look forward to working with you to make your wedding beautiful and meaningful.



A WEDDING IN OUR MEETINGHOUSE OR CHAPEL

Our Meetinghouse is an elegant and distinctive sanctuary. With gracefully curving wooden pews, sweeping gallery, and exquisite stained-glass windows it makes the perfect setting for large weddings, seating up to 550 people. The Chapel provides a contemporary and open flexible-seating space for smaller, more intimate ceremonies, ideally suited to gatherings of 80 or fewer people.

WEDDING PREPARATIONS

Initial Meeting and Tour

The first step is to make an appointment to meet, talk about the ceremony, and tour the worship spaces. Weddings are then scheduled at the discretion of the Senior Minister. Email events@akronfcc.org to schedule an appointment.

Music

Our Organist/Pianist will work with you to plan the music for your wedding. Any special musical arrangements should also be discussed with the events coordinator.

Rehearsal

A rehearsal is arranged in consultation with the Minister, usually beginning between 4 and 5:30pm on the evening prior to the wedding ceremony. The Minister leads the rehearsal and all ceremony participants need to be present.

OTHER HELPFUL INFORMATION

The couple must obtain a marriage license from the Probate Court of the county in which they live. For Summit County residents, the Probate Court office is located at 209 South High Street, Akron, OH 44308 and must be purchased within 60 days of the marriage date. More information, including the application form, can be found on www.summitohioprobate.com (click on the "I'm Getting Married" link) or 330.643.2346. The license must be given to the Minister at the rehearsal.

"Can we use our own Minister/Officiant or Musician?". The use of an outside Officiant or musician(s) is at the discretion of our Senior Minister, so please discuss this early in the planning process. An outside officiant must be credentialed in the state of Ohio to perform the ceremony.

If you would like AkronFCC to provide wedding programs, we request that all information be submitted to our Administrative Assistant in the church office two weeks prior to the wedding.

CHURCH POLICIES

As you plan, please be aware of the following:

- Flash photography and videography are usually allowed at the discretion of the Senior Minister, and providers must check in with the officiant prior to the ceremony.
- The church will be open one hour prior to the service for florist access or as arranged with the church office.
- Nails, thumbtacks, and any fastenings with adhesive **may not** be used to secure decorations. Furnishings, including pulpit and Communion table, cannot be moved in either the Meetinghouse or Chapel unless discussed and approved ahead of time.
- No rice, flower petals, birdseed, balloons, or confetti may be thrown or released in the Meetinghouse, Chapel, or on the church grounds.
- Live streaming and an audio/video recording of ceremonies held *in the Meetinghouse* will be available if requested during service preparations with the Minister for an additional fee.
- We are a smoke, alcohol, drug, and weapon-free facility.

SCHEDULE OF FEES

These fees are in addition to fees listed in the AkronFCC Building Request form. Any discrepancies should defer to the amount listed in this AkronFCC Wedding Brochure.

Ahead of time, please discuss with the Minister if you will be providing individual checks for the staff listed below (if their presence is needed), or providing a lump sum payment to the church which will then distribute payment to staff. A 50% deposit is due within five days of signing the Building-Use Agreement. The final payment is due at least five days before the event. Cancellations will be refunded (minus the non-refundable fee) if made at least two weeks in advance. Cancellations less than two weeks in advance will be refunded at the church's discretion.

Clergy officiant	\$350.00
Lead Organist / Piano	\$300.00
Additional vocalist / musician	\$150.00 each
Building Staff	\$100 each
AV Tech(s)	\$150 each (basic audio reinforcement)
Wedding Coordinator (Day of)	\$150
Meetinghouse	\$650.00
Chapel	\$350.00
Non-Refundable Wedding Fee	\$100.00
Other fees as required	

First Congregational Church of Akron
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